

**LOUISIANA NAVAL WAR MEMORIAL COMMISSION**  
**Minutes of Executive Committee Meeting**  
**USS KIDD Veterans Museum**  
**March 15, 2019**

Members present:

- Joe Jenkins
- Bob Hawthorne
- Henson Moore
- Hans Sternberg
- Kyle Kennedy

Others present:

- David Beard
- Larry Muenzler

Chairman Moore called the meeting to order at 4:00 pm. The Chairman announced that a quorum was present.

Minutes. The minutes of the last Executive Committee meeting were approved without objection.

Financial report. Larry Muenzler reported that at the request of the Chairman, he obtained proposals from several firms and recommends that we engage Faulk & Winkler, CPAs as our auditors for 2018. After discussion, this recommendation was approved and will be announced to the Commission at its next meeting.

Revised budget. The Chairman and Commissioner Muenzler explained that the Finance Committee has met several times since the last Commission meeting. After careful, line-by-line review the Finance Committee recommends a more conservative budget for 2019 than was approved at the last Commission meeting. After detailed discussion of the changes, the Executive Committee recommended that the more conservative budget be presented to the Commission for adoption to replace the budget previously approved.

At this point, Commissioner Muenzler left the meeting.

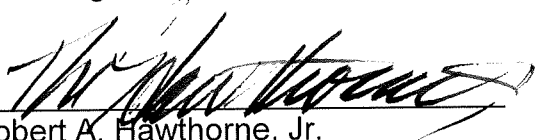
Office of Risk Management. Commissioner Hawthorne reported that he and the Chairman explored with ORM in August the possibility of having the State “write-off” the oldest amounts shown on their books as due ORM. We recently received a reply offering to ask the Legislature to appropriate one-half of the outstanding amount shown on their books of \$404,500, or \$202,225 to reduce the amount. We need to explore what they would expect concerning the balance. We are currently paying \$500 per month in excess of 1/12<sup>th</sup> of the annual premium. Commissioner Hawthorne was authorized to continue to negotiate with ORM and report back to the Executive Committee or to the Commission with any arrangement which needs further approval.

Key Performance Objectives. The Chairman reviewed the Key Performance Objectives he proposed for the Executive Director for 2019. These have been previously circulated and he has not received any comments or proposals for changes or additions. After discussion, the Committee approved the Key Performance Objectives as proposed and agreed that they should be shared with the Commission at its next meeting.

At this point, the Executive Director was excused for the remainder of the meeting, leaving only the Executive Committee members.

Executive Director compensation. The Executive Committee was brought up-to-date on the deliberations of the Personnel Committee at its two separate meetings. After discussion, the Executive Committee agreed to accept the recommendation of the Personnel Committee that no changes should be made in the Executive Director's compensation at the present time. The Executive Committee did agree to tell him that the Key Performance Objectives will be paramount in his evaluation for 2019 and could possibly justify additional compensation in the form of a bonus.

Other business. The Chairman asked if there was other business for the Executive committee. There was none so he adjourned the meeting.

  
Robert A. Hawthorne, Jr.  
Secretary